



IMMIGRANT VISA SECTION
U.S. CONSULATE GENERAL
MUMBAI, INDIA
EMAIL: support-india@ustraveldocs.com
WEBSITE: <http://mumbai.usconsulate.gov>

INSTRUCTION /APPOINTMENT PACKAGE FOR K1 (Fiancé) VISA APPLICANTS
(Packet-4)

You have received a letter scheduling an appointment for you to come to this office for fiancé visa interview. **All visa applicants must create their profile by logging on <http://www.ustraveldocs.com/in> and arrange for the delivery of their passport and visa BEFORE the interview at the Consulate.** Each applicant, regardless of age, requires a separate visa. If you cannot keep your scheduled visa appointment, please notify this office by email at support-india@ustraveldocs.com.

Please note that you will experience a lengthy delay before another appointment can be granted.

For inquiries, call: From India: (91 120) 660 2222 or (91 22) 6720 9400;

From US: 1-310-616-5424

(8:00 am to 8:00 pm Monday through Friday and 9:00 am to 6:00 pm on Sunday)

E-mail: support-india@ustraveldocs.com.

Please bring your original passports, appointment letter, original and photocopies of documents listed below to your visa interview. However, if you have already submitted the original documents to NVC, then please bring copies of these documents to the interview.

Required documents must be presented in the following order for each applicant. Please tick the boxes on the left side, to be sure that you have collected all the documents for the interview.

NOTE:

If any of these documents were issued in a regional language, a notarized English translation is required in addition to the original.

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PASSPORT: Each applicant must have a valid passport. The passport must be valid for travel to the United States and must have at least eight months validity beyond the issuance date of the visa. The passport should reflect the correct name and date of birth of the applicant. The visa is issued in the name given in the applicant's passport. A female applicant does not compulsorily have to change her name to her married name. Those applicants whose passports are issued in their maiden names will have their visas issued in their maiden names. Applicants should bring all current and former/expired passports with them to the Consulate for their interview.

☐ **PHOTOS:**

You are requested to bring two photographs and make sure that the photograph complies with specifications listed at http://travel.state.gov/visa/immigrants/info/info_3742.html. You may also refer to the attached sheet for the specifications.

☐ **APPLICATION FORMS:** attached for each applicant are two Forms DS-156, Nonimmigrant Visa Application, DS-156K and DS-230 Part I. Each applicant should complete two separate forms. When completing the form, each applicant should include all names used, including any names used in the past. In particular, married women must be sure to include their full name as used before marriage, after marriage, and any other aliases. Please use the exact spelling and name order indicated in the applicant's passport.

☐ **BIRTH CERTIFICATE: Original and photocopy.** Each applicant must submit an original and a clear photocopy of his/her birth certificate. The certificate should include the applicant's name, date and place of birth, the names of both parents, and the seal of the issuing office, i.e., the municipal authorities or the village authorities (Gram Panchayat or Talati-cum-Mantri). If your name is not mentioned in the birth certificate and if any details are missing in the birth certificate or if there is a discrepancy regarding your date of birth or name, submit the certificate along with secondary evidence.

"Secondary evidence" can be a baptismal certificate, an adoption decree, a school record, a notarized affidavit, from a close relative, a neighbor or friend who was present at the time of your birth (on the appropriate stamp paper and sworn before a First Class Magistrate). The person making this affidavit must state how he/she knows your family and how he/she knows the facts of your birth. **Secondary evidence must have your name, date and place of birth; names of both parents; and the seal of the issuing office.**

If your birth was not recorded, please submit a "no record of birth registration" letter from the relevant municipality along with secondary evidence and if your birth record has been destroyed or the municipality authorities will not issue one, submit a letter from the municipality stating so along with secondary evidence. (See preceding paragraph for definition of "secondary evidence.")

Note: If any of these documents were issued in a regional language, you must provide a notarized English translation in addition to the original.

☐ **TERMINATION OF PREVIOUS MARRIAGE:** All applicants who have divorced or whose spouses have died must provide an **original and a clear photocopy** of proof of the legal termination of all previous marriages (death certificate of spouse, divorce decree). Divorce between Hindus and Christians must be documented by a court order. A certificate from the Kazi or the head of the Jamat must document divorce between Muslims. If any of these documents were issued in a local language, you must provide a notarized English translation in addition to the original.

☐ **PROOF OF RELATIONSHIP:** We strongly suggest that all applicants bring extensive documentary evidence of the relationship between the petitioner and the primary beneficiary and between the primary beneficiary and any derivative beneficiaries. **Failure to do so could greatly delay your application while your application is investigated.** Some examples of

such evidence are family and other photographs (old and recent) showing the parties together, letters, cards, correspondence, and telephone records.

☐ **POLICE REPORT:** Each applicant aged 16 years or older must submit a police certificate that includes information regarding the applicant, including all arrests, the reason for the arrest(s) and the disposition of such cases. All Indian IV applicants aged 16 or above, residing in India, should obtain police certificates from the Regional Passport Office. **These certificates are valid of one year from the date of issuance. If the police certificate already submitted to NVC has expired, then please bring a new police certificate to the visa interview.**

Foreign police certificates:

Applicants who have resided in any other country for one year or more after the age of 16 may also be required to submit police certificates for these countries. Applicants may check the visa reciprocity table on the website: www.travel.state.gov regarding obtaining such certificates. **U.S. police certificates are NOT required for applicants who have lived in the U.S.A.** Non-Indian immigrant visa applicants residing in India should obtain police certificates from the district police station serving their area of residence.

Deportation:

Any applicant who has been deported from the United States must submit all documents relating to the matter.

Prison Records:

Applicants who have been convicted of a crime must submit court records, prison records, records regarding the disposition of the case and any additional information regarding the crime, regardless of the fact that he/she may have subsequently benefited from an amnesty, pardon or other act of clemency.

Military Records:

Applicants who have served in the military must submit certified copy of any military record. The record should contain a complete record of the applicant's service and conduct while in service. It must show any conviction of crime before a military tribunal. A discharge certificate is required upon discharge, retirement, or resignation from military service.

☐ **MEDICAL REPORT:**

Medical examination report from one of the Consulate's panels physicians for each applicant. Please click on http://travel.state.gov/visa/immigrants/info/info_3739.html for complete information about the medical examination. Please visit http://mumbai.usconsulate.gov/medical_examination2.html for a list of approved panel physician.

☐ **FEES:** \$240 for each applicant. Visa fees are not refundable; they must be paid through a rupee bank draft drawn on a nationalized or foreign bank. The bank drafts must be issued in the name of "American Consulate General, Mumbai", and should be payable in Mumbai. As the rate of exchange can change, we recommend that applicants check the current consular rate of exchange at our website or <http://www.ustraveldocs.com/in> ahead of their interview to obtain the current consular rate of exchange.

Note: The above fees are separate from the fee charged when a nonimmigrant K1 visa petition, form I-129F is filed.



AFFIDAVIT OF SUPPORT:

Each visa applicant needs to satisfy the consular officer that he/she will not become a public charge. The petitioner must provide form I-134 (Affidavit of Support). If the petitioner's income is not sufficient, the applicant **MUST** submit the documents listed below from the petitioner along with the same documents from an additional sponsor willing to assume financial responsibility for the visa applicant.

- Form I-134.
- Documentary evidence that the petitioner/joint sponsor is a U.S. citizen /U.S. permanent resident (e.g., clear photocopy of birth certificate/certificate of naturalization /U.S. passport/ both sides of green card, as applicable).
- A job letter and recent pay stubs.
- Petitioner must provide a written statement if he/she is unemployed.

IMPORTANT

- Visa applicants must submit all the requested documents at their interview.
- Photocopies and/or faxed copies of documents that are submitted, including those used to identify a person (e.g., green card, passport) should be clear; the image and the information in the copies should be clearly visible. Please inform our office immediately of any change that may affect your visa application, such as a change of address, a change of marital status, the death of the petitioner, birth or adoption of any children.

NO ASSURANCE THAT VISA WILL BE ISSUED: No assurance can be given in advance that a visa will be issued. A consular officer can make a decision only after your visa application and all documents are reviewed, and you have been personally interviewed. You are advised not to make any travel arrangements, and not to dispose of your property or give up your job until the visa has been issued. If your visa application is refused, you will be given a refusal sheet that will indicate the basis for your refusal. If applicable, it will tell you what actions you could take to overcome the refusal. If a visa is granted, the visas are affixed inside each passport and the applicant is given a sealed envelope **which should be hand carried, UNOPENED**, to the United States and submitted to the immigration inspector at the U.S. port-of-entry.

Validity of the K1 visa: Do not finalize arrangements for travel to the United States, dispose of properties, or resign from your job until a visa has been issued and delivered to you. Generally, a K1 visa is valid for six months from the date of issuance, unless its validity is limited by medical or other restrictions.

IMMIGRATION PROCEDURES AT THE PORT OF ENTRY

Applicants should be aware that a visa does not guarantee entry into the United States. Legally, the visa specifies the period during which the bearer may apply at a port of entry to enter the United States. The Department of Homeland Security – Bureau of Citizenship and Immigration Service office (DHS-BCIS) authorizes the traveler's admission to the United States.

INFORMATION SOURCES

For additional visa information visit the Consulate's website: <http://mumbai.usconsulate.gov>

Forms and other information are available at http://travel.state.gov/visa/forms/forms_1342.html and <http://travel.state.gov>

Enclosures:

- DS-156 Part I (2 copies)
- DS-156 K
- DS-230 Part I
- Affidavit of Support (I-134)
- Photo Instruction
- Instructions for Medical Examination
- Poverty Guidelines

This information sheet is provided free of charge by the Consular Section, U.S. Consulate General, Mumbai.

Please note that any false statement or concealment of a material fact may result in your permanent exclusion from the United States.

SECURITY REGULATIONS: Please refer to the security instructions at <http://www.ustraveldocs.com/in> before coming to the Consulate.